

**PHARMACY COUNCIL OF INDIA** (SIF-E)

**Standard Inspection Form-E (SIF-E) for M.Pharm course (To be submitted to PCI by an authority seeking approval)**

*To be filled up by inspectors*

- a) **Name of the Inspectors:** 1. \_\_\_\_\_  
 2. \_\_\_\_\_
- b) **Date of Inspection:** \_\_\_\_\_

**PART – I**

**A - DETAILS OF APPLICATION**

<p><b>A – 1.1</b> Application is for -</p> <p><input type="checkbox"/> Permission to start M.Pharm course.</p> <p><input type="checkbox"/> First time approval u/s 12.</p> <p><input type="checkbox"/> Extension of approval</p> <p><input type="checkbox"/> Increase in intake upto 15 seats</p>	<div style="text-align: center;"> <input type="checkbox"/>  <input checked="" type="checkbox"/>  <input type="checkbox"/>  <input type="checkbox"/> </div> <p>Please tick (✓) the relevant box</p>
---	--

**PART – II**

**B - GENERAL INFORMATION**

**To be filled by institution**

<p><b>B – 1.1:</b>          Name of the Institution          Complete postal address:</p>	<p><b>Bombay College of Pharmacy</b>  <b>Kalina, Santacruz (E), Mumbai 400 098</b>          STD Code :022 T.No. : 26670871          Fax No.: 26670816          E.Mail: office.bcpindia@gmail.com /                    office@bcp.edu.in          Website : www.bcp.edu.in</p>
---	---

Signature of the Head of the Institution with date

Signature of the Inspectors with dates

<p><b>B – 1.2 - Course conducting body</b>  <b>Status</b>  - Central Govt.  - State Govt.  - Union Territory  - Autonomous body  - Society  - Trust</p>	<div style="display: flex; flex-direction: column; align-items: center;"> <input style="width: 80px; height: 20px; margin-bottom: 5px;" type="checkbox"/>  <input style="width: 80px; height: 20px; margin-bottom: 5px;" type="checkbox"/>  <input style="width: 80px; height: 20px; margin-bottom: 5px;" type="checkbox"/>  <input style="width: 80px; height: 20px; margin-bottom: 5px;" type="checkbox"/>  <input checked="" style="width: 80px; height: 20px; margin-bottom: 5px;" type="checkbox"/>  <input style="width: 80px; height: 20px;" type="checkbox"/> </div> <p>Please tick (✓) the relevant box</p>
<p><b>B – 1.3</b>  Name of the Society/Trust/ Management  Complete postal address</p>	<p>Indian Pharmaceutical Association, Maharashtra  State Branch  Kalina, Santacruz (E), Mumbai-400098  STD Code :022 T.No. : 26670815 / 26671071  Fax No.: ---  E.Mail: ipamsb@yahoo.com  Website : www.ipapharma.org</p>
<p><b>B – 1.4</b>  Name of the Examining Authority  Complete postal address</p>	<p>University of Mumbai  121, Mahatma Gandhi Road, Fort,  Mumbai 400 032  STD Code :022 T.No. : 22708700  Fax No.:  E.Mail:  Website : www.mu.ac.in</p>
<p><b>B – 1.5</b>  Other courses run by the institution  - D.Pharm  - B.Pharm  - Pharm.D.</p>	<p><u>Approval status</u>  NA    Approved by PCI upto 2018-2019    NA</p>

Signature of the Head of the Institution with date

Signature of the Inspectors with dates



**PART- III****PHYSICAL INFRASTRUCTURE****1. Accommodation**

- a. Availability of land for the pharmacy college : 4 acres
- b. Building : Own  
(Enclosed Documentary evidence as Annexure A)
- c. Built up Area of the college building : 4985 Sq.m

**2. Class rooms**

Name of the Course	No. Required	No. Available	Area required for each class room (Sq.m)	Available (Sq.m.)	Remarks of the Inspectors
<b>B.Pharm</b>	4	4	75 (essential) 90 (desirable)	296.95	
<b>M.Pharm. Specialization-</b>					
Pharmaceutics	1	1	36	36	
Industrial Pharmacy	1	NA	36	NA	
Pharmaceutical Technology	1	NA	36	NA	
Pharmaceutical Chemistry	1	1	36	36	
Pharmaceutical Analysis	1	1	36	36	
Pharmaceutical Quality Assurance	1	NA	36	NA	
Regulatory Affairs	1	NA	36	NA	
Pharmaceutical Biotechnology	1	NA	36	NA	
Pharmacy Practice	1	NA	36	NA	
Pharmacology	1	1	36	36	
Pharmacognosy	1	1	36	36	
Phytopharmacy and Phytomedicine	1	NA	36	NA	

Signature of the Head of the Institution with date

Signature of the Inspectors with dates

**3. Laboratory**

Name of the Course	No. Required	No. Available	Area required for each laboratory(Sq.m.)	Available ( Sq.m.)	Remarks of the Inspectors
<b>B.Pharm</b>					
Pharmaceutics Lab.	2	2	75 (essential) 90 (desirable)	221.07	
Pharmaceutical Chemistry Lab	2	2	75 (essential) 90 (desirable)	150	
Pharmaceutical Analysis Lab	1	1	75 (essential) 90 (desirable)	75	
Pharmacology Lab	2	2	75 (essential) 90 (desirable)	150	
Pharmacognosy Pharmaceutical Biotechnology (Including Aseptic Room) Lab	1	1	75 (essential) 90 (desirable)	77.66	
<b>M.Pharm. Specialization-</b>					
Pharmaceutics	1	1	75 each	75	
Industrial Pharmacy	1	NA	75 each	NA	
Pharmaceutical Technology	1	NA	75 each	NA	
Pharmaceutical Chemistry	1	1	75 each	81.16	
Pharmaceutical Analysis	1	1	75 each	75	
Pharmaceutical Quality Assurance	1	NA	75 each	NA	
Regulatory Affairs	1	NA	75 each	NA	
Pharmaceutical Biotechnology	1	NA	75 each	NA	
Pharmacy Practice	1	NA	75 each	NA	
Pharmacology	1	1	75 each	84.15	
Pharmacognosy	1	1	75 each	84.24	
Phytopharmacy and Phytomedicine	1	NA	75 each	NA	

Preparation room with minimum 10 sq.m. with each lab. is required.

Signature of the Head of the Institution with date

Signature of the Inspectors with dates

**4. Other Facilities**

Facility for B.Pharm. and M.Pharm.	No. Required	No. Available	Area required (Sq. m.)	Available (Sq.m)	Remarks of the Inspectors
Machine Room	1	1	80-100	92.31	
Central Instrumentation Room	1	1	80	111.46	
Store Room-I	1	1	100	100	
Store Room – II	1	1	20	20	
Animal House	1	1	80	86.15	
Library	1	1	150	218	
Museum	1	1	50	50	
Auditorium/Multi Purpose Hall (Desirable) 250-300 seating capacity	1	1		371.61	
Seminar Hall	1	1		109.55	
Herbal Garden (Desirable)		Available		Available	
Computer (latest Configuration) With internet Browsing Facility	1 system for every 6 students (for M.Pharm. Course)  1 System for every 10 students (for B.Pharm. Course)	53			
Printers	1 Printer for every 6 computers (for M.Pharm. Course)  1 printer for every 10 computers (for B.Pharm. Course)	12			
Multi Media Projector	3 (1 for B.Pharm.Course, 1 for M.Pharm. course and 1 for Library)	07			
Generator (5KVA)	01	NA			

Signature of the Head of the Institution with date

Signature of the Inspectors with dates

Facility for B.Pharm. and M.Pharm.	No. Required	No. Available	Area required (Sq. m.)	Available (Sq.m)	Remarks of the Inspectors
Girl's Common Room (Essential)		01	20	80.9	
Boy's Common Room		01	10	75.58	
Toilet Blocks for Boys		04		53.86	
Toilet Blocks for Girls		4		43.88	
Drinking Water facility-Water Cooler		03			
Boy's Hostel (Desirable)				Not Available	
Girl's Hostel (Desirable)				Not Available	
Power Backup Provision				Not Available	

### **5. Administrative Area for B.Pharm and M.Pharm**

Facility for B.Pharm. and M.Pharm.	No. Required	No. Available	Area required (Sq. m.)	Available (Sq.m)	Remarks of the Inspectors
Principal's Chamber	1	1	75 (essential) 90(desirable)	36.84	
Office-1-Establishment	1	1	75	43.57	
Office-II-Academics	1	1	80-100	98.57	
Confidential Room	1		80	80	
Store Room-I	1	1	100	100	
Store Room-II	1	1	20	20	
H.O.D. Room	1	5	20 Sq.m. per Faculty	64.36	
Faculty Rooms		Adequate	20 Sq.m. per Faculty	112.08	

Signature of the Head of the Institution with date

Signature of the Inspectors with dates

**6. Library facilities for B.Pharm and M.Pharm**

Item	Ref. Tiles (No)	Available	Remarks of Inspectors
Books (1500 adequate coverage of a large number of standard text books and titles in all disciplines of pharmacy)	150	7316	
Annual addition of Books	150	160	
Periodicals Hard Copies/online	10 National 05 International periodicals	2,372	
CDs	Adequate nos	Adequate	
Reprographic Facilities : Photo Copier Scanner	01 each	02	

**7. Non-teaching staff**

Designation	No. Required	No. Available	Qualification Required	Qualification Available	Remarks of Inspectors
Laboratory Technician	1 for each Dept	4	D. Pharm	BA, BCom, SSC, HSC	
Laboratory Assistants or Laboratory Attenders	1 for each Lab (minimum)	5	SSLC	IV std. V std., IX std., HSC, B.A	
Office Superintendent	1	1	Degree	B.Com	
Accountant	1	1	Degree	B.Com	
Store keeper	1	1	D.Pharm or a Bachelor degree.	B.A.	
Computer Data Operator	1	1	BCA or Graduate with Computer Course	B.E.	
Office Staff I	1	1	Degree	BSc.	
Office Staff II	2	2	Degree	B.A., B.Com	
Peon	2	2	SSLC	BSc., B.Com	
Cleaning personnel	Adequate	1	---	---	
Gardener	Adequate	1	---	---	

Signature of the Head of the Institution with date

Signature of the Inspectors with dates

## 8. Teaching Staff

### For institution running B.Pharm and M.Pharm

#### For B.Pharm

Designation	Qualification Required	Qualification Available	Experience Required	Experience Available	Remarks of Inspectors
Director/Principal/Head of Institution	First Class B.Pharm with Master's degree in Pharmacy (M.Pharm) in appropriate branch of specialization in Pharmacy or Pharm.D (Qualifications must be PCI recognized). With Ph.D degree in any of Pharmacy subjects.	M.Pharm., Ph. D. (Pharmacology)	<b>Essential</b> 15 years experience in teaching or research out of which 5 years must be as Professor/HOD in a PCI approved/recognized pharmacy college. <b>Desirable</b> Administrative experience in a responsible position	33 years	

Department	Designation	No. required for 60 seats	No. available	No. required for 100 seats	No. available	Remarks of Inspectors
Pharmaceutics	Professor/Associate Professor	1	2	1	NA	
	Asst. Professor	1	1	2	NA	
	Lecturer	2	2	3	NA	
Pharmaceutical Chemistry including Pharmaceutical Analysis	Professor/Associate Professor	1	1	1	NA	
	Asst. Professor	1	1	2	NA	
	Lecturer	3	3	3	NA	
Pharmacology	Professor/Associate Professor	1	1	1	NA	
	Asst. Professor	1	1	1	NA	
	Lecturer	2	2	3	NA	

Signature of the Head of the Institution with date

Signature of the Inspectors with dates

Department	Designation	No. required for 60 seats	No. available	No. required for 100 seats	No. available	Remarks of Inspectors
Pharmacognosy	Professor/Associate Professor	1	1	1	NA	
	Asst. Professor	1	1	1	NA	
	Lecturer	1	1	1	NA	
Pharmacy Practice & related subjects	Professor/Associate Professor	-	-	1	NA	
	Asst. Professor	1	1	1	NA	
	Lecturer	1	1	1	NA	

#### **Additional staff required for M.Pharm per specialization**

- i. In addition to the minimum requirement of staff for conduct of the B.Pharm and Pharm.D Courses (if the institution is also conducting Pharm.D programme) the department in which the M.Pharm Course is being introduced shall have two additional staff who shall be PG teachers per specialization and the department should have minimum of 5 faculty in the said department.
- ii. The number seats approved for admission to the M.Pharm course shall be 3 students per PG teacher ( 1:3)
- iii. Teaching workload for UG/PG teacher shall not be more than 16 hours per week at any given time inclusive of all the teaching assignment

Department	Designation	No. available	Remarks of Inspector
Department of Pharmaceutics	Asso. Prof.	2	
	Asst. Professor/Lecturer	3	
Department of Pharmaceutical Chemistry	Asso. Prof.	2	
	Asst. Professor/Lecturer	2	
Department of Pharmacology	Asso. Prof.	1	
	Asst. Professor/Lecturer	1	
Department of Pharmacognosy	Asso. Prof.	1	
	Asst. Professor/Lecturer	1	
Department of Pharmacy Practice	Asso. Prof.	NA	
	Asst. Professor/Lecturer	NA	
Department of Industrial Pharmacy	Asso. Prof.	NA	
	Asst. Professor/Lecturer	NA	
Department of Pharmaceutical Technology	Asso. Prof.	NA	
	Asst. Professor/Lecturer	NA	

Signature of the Head of the Institution with date

Signature of the Inspectors with dates

Department	Designation	No. available	Remarks of Inspector
Department of Pharmaceutical Analysis	Asso. Prof.	4	
	Asst. Professor/Lecturer	2	
Department of Pharmaceutical Quality Assurance	Asso. Prof.	NA	
	Asst. Professor/Lecturer	NA	
Department of Regulatory Affairs	Asso. Prof.	NA	
	Asst. Professor/Lecturer	NA	
Department of Pharmaceutical Biotechnology	Asso. Prof.	NA	
	Asst. Professor/Lecturer	NA	
Department of Phytopharmacy & Phyto medicine	Asso. Prof.	NA	
	Asst. Professor/Lecturer	NA	

### Faculty details

Designation	Qualification Required	Experience Required	Remarks of Inspector
Professor	First Class B.Pharm with Master's degree in Pharmacy (M.Pharm) in appropriate branch of specialization in Pharmacy or Pharm.D (Qualifications must be PCI recognized). With Ph.D degree in any of Pharmacy subjects (Ph.D.qualification must be PCI recognized).	<b>Essential</b> 10 years experience in teaching in PCI approved/ recognized Pharmacy College or research experience out of which 5 years must be as Associate Professor in PCI approved/recognized Pharmacy College.	

S.No	Name of Professor	Qualification Available	Experience Available	Inspectors' Remarks
1	Dr. M.N. Saraf	M.Pharm. Ph.D. (Tech)	33 years	
2	Dr. E.C. Coutinho	M.Sc. (Tech) Ph.D. (Tech)	29 years	
3	Dr.(Mrs.) M.S. Nagarsenker	M.Pharm. Ph.D. (Tech)	32 years	
4	Dr.(Mrs.) M.D. Menon	M.Pharm. Ph.D. (Tech)	30 years	
5	Dr. (Mrs.) K. Mohanraj	M.Pharm. Ph.D. (Tech)	21 years	
6	Dr. K. Iyer	M.Pharm. Ph.D. (Tech)	15 years	

Signature of the Head of the Institution with date

Signature of the Inspectors with dates

<b>Designation</b>	<b>Qualification Required</b>	<b>Experience Required</b>	<b>Remarks of Inspector</b>
Associate Professor	First Class B.Pharm with Master's degree in Pharmacy (M.Pharm) in appropriate branch of specialization in Pharmacy (Qualification must be PCI recognized). A PCI recognized Pharm.D degree holder shall also be eligible for the posts of Associate Professor in the subjects of pathophysiology, pharmacology and pharmacy practice. Associate Professor shall acquire PCI recognized Ph.D in any of Pharmacy subjects within 7 years to become eligible for the post of Professor	3 years experience in teaching or research at the level of Assistant Professor or equivalent in PCI approved / recognized Pharmacy College.	

<b>S.No</b>	<b>Name of Associate Professor</b>	<b>Qualification Available</b>	<b>Experience Available</b>	<b>Inspectors' Remarks</b>
1	Dr. (Mrs.) S.R. Kulkarni	M.Sc.(Tech) Ph.D. (Tech)	28 years	
2	Dr.(Mrs.) U.A. Shinde	M.Pharm Ph.D. (Tech)	20 years	
3	Dr. (Mrs.) V.A. Shirsat	M.Pharm Ph.D. (Tech)	15 years	
4	Dr.(Mrs.) P.K. Ambre	M.Pharm Ph.D. (Tech)	15 years	

Signature of the Head of the Institution with date

Signature of the Inspectors with dates

<b>Designation</b>	<b>Qualification Required</b>	<b>Experience Required</b>	<b>Remarks of Inspector</b>
Lecturer/Assistant Professor	First Class B.Pharm with Master's degree in Pharmacy (M.Pharm) in appropriate branch of specialization in Pharmacy (Qualification must be PCI recognized). A PCI recognized Pharm.D degree holder shall also be eligible for the posts of Lecturer/Assistant Professor in the subjects of pathophysiology, pharmacology and pharmacy practice	A lecturer will be re-designated as Assistant Professor after 2 years of teaching experience in PCI approved/recognized Pharmacy College	

<b>S.No</b>	<b>Name of Lecturer/Assistant Professor</b>	<b>Qualification Available</b>	<b>Experience Available</b>	<b>Inspectors' Remarks</b>
1	Dr.(Mrs.) A.S. Majumdar	M.Pharm Ph.D.(Tech)	17 years	
2	Dr.(Mrs.) A. P. Mukne	M.Pharm Ph.D.(Tech)	20 years	
3	Mr. A.T. Dalvi	M.Pharm.	8 years	
4	Dr. M.S. Shaikh	M.Pharm Ph.D.(Tech)	8 years	
5	Dr.(Mrs.) N.D. Desai	M.Pharm Ph.D.(Tech)	9 years	
6	Ms. Shubhangi Aher	M.Pharm.	4 years	
7	Ms. Suchitra Godhia	M.Pharm.	2 years	
8	Ms. Harita Desai	M.Pharm Ph.D.(Tech).	2 years	
9	Mr. Maheshkumar R. Borkar	M.Pharm.	1 year	
10	Ms. Kavita Raikumar	M.Pharm.	1 month	
11	Ms. Hemali Savla	M.Pharm	1 month	
12	Ms. Megha Marwah	M.Pharm	1 year	
13	Ms. Misbah Momin	M.Pharm	1 year	
14	Mr. Pranav Pathak	M.Pharm	1 year	
15	Ms. Smita Chavan	M.Pharm	1 year	

Signature of the Head of the Institution with date

Signature of the Inspectors with dates